

Present: Lyn Tober, John Tholl, Jim Ash, Dayton Goudie, John Ogle, Wendy Roberts
Tim O'Neill (by phone)

Quorum Established

Lyn moved to approve the January and February meeting minutes, seconded by John Ogle, all voted in favor except for Tim O'Neil who abstained

Discussion of town results – Littleton did not fund the airport, discussion had about that impacts the airport and moving forward, status of the Intermunicipal Agreement and options as to how to deal with it which include seeking out other towns, requesting Whitefield as the owner to contribute additional monies as the other funding towns are not likely going to be willing to substantially increase their contribution, disbanding the IMA all together and having Whitefield take over the airport or recreate a new commission without the IMA as a non-profit entity. No action taken at this point regarding the foregoing but discussions will continue.

Budget Items – reviewed proposed budget in light of losing approximately \$8200 funding with Littleton not funding their share. There are few places that can be cut due to budget already being pretty bare bones. One item that is possibly could be eliminated is management by ZipLocal of the facebook page to reduce costs, discussion had and consensus was to continue it at this point. Reviewed revenue sources and discussion had about whether those could be increased. Wendy reported that she negotiated with helicopter service that used the airport for a morning as a staging for utility work and we received \$600 for use of the ramp. Commission also discussed requesting Whitefield to forgive the plowing bill for this year under the current circumstances with Littleton. John Tholl will bring that to the Selectboard. Wendy raised concern that we may have underfunded two line items – equipment maintenance and propane.

QT Pod - As of the end of 2020, the current QT Pod terminal will not have any support as the terminal is being phased out and parts will not be manufactured for it. Updating to the new model will cost in the range of \$12k. Discussion had regarding re-applying for the grant through Northern Borders for the dual fuel farm which would effectively eliminate the issue with QT Pod. Consensus was that reapplication should be made.

Wendy reported that the Airport did not receive approval for any of the applications for the NHDOT grants that were submitted. She was informed that the funds were depleted by grant projects for Non-NPIAS airports.

Navarra Landscaping has sent proposal to continue mowing the airport at \$200 per mow to be done every 10-12 days. Motion made by Lyn Tober, seconded by John Ogle, vote was taken to accept proposal with all voting in favor.

Discussion about the situation with Jim Gregory and his hangars. The Commission discussed the email he sent last month in response to the letter and leases sent to him. Commission decided to invite him to the next commission meeting on April 10, 2019 and advise him that the lease issue needs to be resolved or commission will be commencing enforcement action. Email drafted and sent to Gregory approved by the Commission.

Meeting adjourned

