

January 16 meeting

Present: Jay Ennis, Dayton Goudie, Tim O'Neil, John Tholl, John Ogle, Lyn Tober, Jay McCusker, James Ash, Wendy Roberts, Nik Ippolito

Quorum established

Discussion of December meeting minutes, Jay Ennis suggested one minor revision regarding wording with respect to Littleton meeting, discussion had, Tim moved to amend minutes, seconded by Jay, all voted in favor, minutes approved as amended

IFE- Jay Ennis presented the Independent Fee Estimate juxtaposed against Gale's bid. Gale's proposal came in 16.71% lower than the Independent Fee Estimate total. Tim moved to accept the proposed Gale Contract for the Obstruction Lighting Final Agreement with a cost of \$99,900, SBG-17-10-2018, seconded by John Tholl, all voted in favor.

Engineer's Report – Gale completed the inventory of existing equipment, has developed plans and specifications, will install three of the four obstruction lights and the fourth could be maintained for parts, the proposed wind cone will have an obstruction light which will also light an area. One unanticipated issue- power service for the 28 end comes from the power vault, cable is not large enough to accommodate so will need to install new cable. Discussion had regarding other options rather than trenching for the cable – Nik will look into options discussed (duct for REILs, power that is already out on that end owned by FAA but possible to tap into).

Snow Removal – tractor was down again, the drive shaft sheared off and needed to be replaced. Cost of factory part is \$1800, tractor supply part was \$279.99, Bill Rhines was able to retrofit the tractor supply shaft to work on the tractor, a spare is on back order.

Jay has been NOTAMing the runway for ice on a daily basis saying its 100% ice

Tenant Leases- we have a new tenant, Mr. Horgan signed the standard lease that was provided. Colleen Chen will also be executing hers, Jim Gregory is the only one left.

Fuel Alarm Systems - the Veeder root alarm has been going off, Mariah Landry was out and reset it, it has been fine since but have set up if it trips again, she will come out while its going off to check it

Runway 28 REIL damage - FAA came out and repaired on a temporary basis- the frozen ground prevented permanent repair but they will be back in the Spring

Runway 10 REIL repair - Jay Ennis repaired with the old lights that were left by FAA, will have parts for awhile

Taxiway lights repair - there was a fuse that was blown, Jay replaced it

Diesel Tank - Wendy will get with Gary Marshall to ensure the right equipment is purchased

Hangar Inspections – schedule with Jim Gregory and Flo for March

Terminal Building Maintenance Grant – still no word

NHDOT grant - discussion had regarding application being due on January 31 and what to apply for. Consensus was to erect a sign, Wendy and Jay Ennis to work on application.

Town Forest Recommendation – discussion had regarding approaching the Town about taking land contiguous or near to the airport as airport property rather than town forest. Jay McCusker broached the issue of being able to cut the trees if the land is converted to town forest as the trees will likely become obstructions at some point. Discussion had about what if any position the airport should take regarding the land becoming Town Forest. Airport wants the Conversation Commission to be aware that the Airport will need ongoing rights to cut trees that are obstructions now and in the future. There may be a benefit to the airport if there can be a trail to the airport if it's a town forest.

Other - Lyn brought up sending thank you letters to Dave Ernsberger and Barry Normandeau for their donations to the airport. All agreed and Lyn will draft

Dayton Goudie – he attended a meeting last night, the selectmen are recommending the warrant article but the budget committee did not recommend it. Dayton is concerned that Littleton may not approve the article. Dayton is planning on attending the deliberative session and speaking on behalf of the airport.

Meeting adjourned.