

Commission Meeting

December 12, 2018

Present: Jay Ennis, Tim O'Neil, John Ogle, Dayton Goudie, Jim Ash, Wendy Roberts
Nik Ippolito, Adam Cutler

Absent: Jay McCusker, Dave Presby, Lyn Tober, John Tholl

Quorum Established

November minutes- John Ogle moved to accept, seconded by Jim Ash. All voted to approve

Budget Adoption – Jim Ash moved to accept budget as currently written, seconded by John Ogle, all voted in favor

Engineer's Report – inventoried the 1864 hazard beacons. Did not get to the obstruction lights on airport, will come back for that, will have a plan for February ready to bid out.

IFE – Jay Ennis vetted the potential providers, checked references, Jerry Dexter was selected at a price of \$1950.

Snow Removal Update – Tractor broke down during last operation, it is in pieces in the SRE building but Bill Reins from the Town just got the parts and is working on it, hopefully will be completed by weekend. The Town Crew picked up for the airport and made sure it was plowed. Need to discuss with them the aprons for the hangars as they plowed a little too much and tore up some of the sod adjacent to hangar aprons.

Tenant Lease – the buyer for Colleen Chen's blue door hangar was emailed regarding the leases being standardized and not making the changes that were requested, have not heard back from them since.

Payment for Runway Rehab Project – we are at the finalization point, there was an issue with some of the core testing that will reduce payment to contractor. Should be closed out soon.

Runway 28 REIL damage – the control box is laying on the ground. REILS are still working, Wendy has reached out to Carol but has not heard back. Nik Ippolito offered to look into FAA contact and make contact with FAA who owns the REILS to get the repairs done

Oil Tank secondary containment system – The town has been delivering fuel and getting reimbursed but it is creating issues for them. They have a tank that could be placed at the airport for us to have our own delivery but needs secondary containment system. Wendy looked into the secondary containment and it is essentially a large bucket that the tank sits in- were found for about \$450 depending on what you want. Tim moved to authorize purchase of secondary containment for not more than \$500, seconded by John Ogle. All voted in favor

Hangar Inspections

Tim spoke with Dave Madden – Hangar policy is pretty compliant and need to work with town fire marshal

Sheds are permissible for the purpose of storage of aeronautical supplies, need to charge for improved area
Wendy to schedule Corriveau & Gregory hangar inspections late January or February

Littleton Budget Recap

Jay reported back on the budget committee meeting. There were concerns expressed about some other towns who clearly benefit from the airport are no longer members of IMA and are not contributing. Littleton is looking for us to get other towns to join, also looking for contributions from the hotels.

Terminal Building Grant – no word yet from Home Depot

Fly-in Date – Conway Scenic Railway made contact, wants to partner for an event, suggested Labor Day weekend, all agreed that fly-in date could be moved to work with them but Labor Day weekend with it being the Lancaster Fair weekend would not be a weekend we would do. Wendy to get back to them on working around some dates.

Runway REIL repair on 10 end – Jay Ennis looked into it and he can repair them

NHDOT grant program – Wendy reported that DOT has funding that we can apply for to make improvements, program is 80% funding with us doing a 20% match. Discussed different ideas for projects including new sign, terminal building repairs, bike shed, taxiway repairs, etc, will wait on Home Depot as terminal building is priority if Home Depot doesn't do the project.

Meeting adjourned.