

Present: Jay Ennis, John Ogle, Lyn Tober, Dayton Goudie, Wendy Roberts, Jim Ash

Absent: Jay McCusker, Dave Presby, John Tholl

Quorum established

Meeting minutes for July, August and September – Lyn moved to approve minutes, seconded by John, all voted in favor

Engineer's Report – scoping one project, by next meeting will hopefully have an estimate for construction but right now it is to be determined, see monthly update, contract will be sent after signed by Gale principal and Nik, motion made to accept contract for signature to be signed by Jay Ennis and attested to by Wendy Roberts, John moved to accept, seconded by Wendy, all voted in favor. Nik advised that the airport supplemental grant program is not approving planning projects, so have shifted the application to do taxiway rehabilitation including the stub taxiway in front of 20 and 24.

Insurance – has been purchased

Tenant Leases – Colleen has been sent leases but has not executed them. She also advised that she had a purchaser for the blue Quonset hangar and gave Wendy's info to buyer but Wendy has not heard from him. Reached out to Colleen on lease issue and whether sale is going forward but has not heard back. Colleen also interested in placing signs for Vertical Ventures on the current sign posts. Discussion had about the state of current signs, all agreed that they need replacement and perhaps creating a marquee, once airport has made decision on sign, will let Colleen know so she can place on airport sign.

Building Maintenance - Home Depot has reached back out regarding doing the flooring and is looking for a number as to what the airport can pay. Discussion had about deferring siding project in favor of floor if Home Depot is willing to sufficiently discount and what was affordable to expend. John moved to authorize \$5500 for the flooring and defer the siding till next year, seconded by Lyn, all voted in favor

Hydroseeding – Wendy was unaware if it was done as Jay McCusker has been handling that

Taxiway lighting repairs – light kits have been ordered

Car Rental advertised on AirNav – Wendy has discussed it with Carol who is going to add it

Payment for Rehabilitate Airfield Project – still awaiting Carol's approval

Hangar Inspections – John reported that he and Tim have done all the hangars except for Flo and Jim Gregory, they are proposing to send out results once all have been completed

Airport Tent Site Proposal – discussion had about proposal for camping at the airport, tabled pending insurance questions are answered

Snow Removal Plan – discussion had regarding the snow plan proposed by Jay and concerns raised regarding ability to comply, discussion had about what plan we could comply with and consensus was that we need to create a plan that is able to be complied with, which will include airport closures until snow can be addressed. Further discussion needs to be had with town and Alan Smith who was the tractor operator last year and what is expected of him

Committee Proposal – discussion had about forming committees for fuel and airport operations

Courtesy/short term rental – received an answer regarding adding vehicle to Town insurance which is not an issue. Jay Ennis will move forward with looking at pricing and bring info back to commission

Jim Ash advised that he bumped into Mariah Landry who will be scheduling the fuel farm maintenance inspections

lim also inquired as to the status of fuel supplier, Wendy stated that last purchase was from Ascent and that Brian Flogus from AvFuel made contact and there is no issue with the purchase from the other vendor

Uber – has arrived, we have one local driver who has done a pick -up at the airport

Budget timing and meeting nights – Wendy brought up issue with current meeting schedule as it is a conflict for Dave Presby to attend due to his medical appointments for his eyes. We need to do the budget also which has specific timing requirements under IMA and Whitefield has already requested that we present a budget – Wendy advised Town that the budget process is spelled out in the IMA and we would be unable to do what was requested. Discussion had regarding timing of budget meeting with decision made to have a budget work session on November 6th, followed by public hearing at next regular meeting on November 14th.

Meeting adjourned at 9:11 pm