

Present: James Ash, Lyn Tober, John Ogle, Dayton Goudie, Jay McCusker, Wendy Roberts, John Tholl, Jay Ennis, Nik Ippolito

Quorum Established

Dayton has been approved by Littleton according to the minutes of the Selectboard, he will need to be sworn in

Engineer's Report- Nik brought a revised scope of the project, total project cost for Gale is \$110k, he brought copies of the scope for everyone to review by September 22 and email with comments. Nik will look into best way to deal with payment regarding identifying the trees that need to be cut – ie. Drone flight and flagging them. Nik also relayed that regarding the supplemental funding, master plan may be eligible.

Littleton Chamber of Commerce – Wendy received a bill for Chamber, do we want to continue membership, Jim Ash moved to not continue, seconded by John Tholl, all voted to not continue except Lyn who abstained

Avfuel contract – Wendy has reached out to Brian Flogus a few times, has not connected

Fuel Price – just purchased 5000 gallons at \$4.01, pricing seems in line, no action taken to change pricing

Rehabilitate Airfield Pavements & Pavement Markings Project – still awaiting Carol's approval of Rick's submission, Wendy has been in contact regularly to try and move this along

Tenant Leases – new leases have been sent to Colleen, Jim Gregory's are next

Terminal building siding – Jay M. measured and has looked into products to replace, is recommending a pvc material, Jay E. questioned the durability with the shifts in temperature as he was warned off, Jay M. estimated that the cost for materials would be \$1500.00-1700.00. Discovered that the material was not pvc, Jay M. will re-investigate and send out an email for approval.

Hangar Inspections – John did Madden's inspection and only issue was fire extinguisher was missing but has since purchased it. Tim and John will write up reports from the inspections – need to include the fire chief in that

Hydroseeding – Dave Scalley is coming back to do the patch by the walkway

Taxiway repairs in front of 20 & 24 - still on hold as funding is an issue

Colleen electric bill transfer- has been completed

Northern Borders grant application –

Budget – reviewed where we are in the budget, we are doing okay, there are a few line items that are over budget but even with that, we are still on track overall

Runway lighting – Jay advised that there are a couple of signs that are out, discussion had regarding changing over the Charlie signs over to the LED lighting, motion made to authorize up to \$1,000 for LED kits made by John Tholl, seconded by Jim Ash, all voted in favor. Also need bulbs for the post lights and 48watt sign lights. John Tholl moved to authorize up to \$250 for post lights and sign lights, seconded by John Ogle, all voted in favor. The affinity LED street light needs to be paid, and then Eversource will repay it. Jay to give Wendy the invoice for payment.

Snow and Ice Removal Plan – Jay put together a plan, he copied from another airport which is a part 139 airport. He is looking for comments and input within the next week.

Car Insurance for courtesy car – John is still working on it

Car Rental – need to get it up on AirNav

Airport Camping – it is possible, Jay will look into further planning

Propane – next Wednesday Rymes will be here to change over the tanks – 500 gallon tank in the SRE – 220 gallons for the terminal building – Wendy moved to authorize 50% fill for SRE and 100% fill for terminal, seconded by John Tholl, all voted in favor

Wendy requested to spend \$200 to make improvements to the office, John Tholl moved to authorize the expenditure, seconded by John Ogle, all voted in favor.

Meeting adjourned.