

February 28, 2018

MWRA Commission Meeting

Quorum Lyn Tober, Wendy Roberts, James Ash, John Ogle, Jay McCusker, Dave Ernsberger (via phone)

Sondra Brekke

Also Present: Guy Rouelle

Meeting Minutes:

January 31, 2018 – Jay McCusker moved to accept minutes with amendment regarding delineating the two Jays, seconded by Dave Ernsberger, all voted in favor via role call

February 14, 2018 – minutes to be updated to include \$300, Jay M. moved to accept as amended, seconded by John, all voted in favor via role call

Tim O'Neil arrived

RFQ- update- Wendy advised that the RFQ was sent out via email week ago Saturday and also posted on the website, we have received an overwhelming interest from all but one consultant. Wendy advised that she met with Gale Associates yesterday and there are others who are interested in coming up. Guy Rouelle, with Dubois & King, is here and was introduced to the group.

Financial Review – went over accounts and spending. Discussion had about transferring money from fuel to operations, Tim O'Neil moved to transfer \$15k from fuel to operations, seconded by John Ogle, all voted in favor via role call

Non- leaseholder issues - A letter was drafted to send to the Gregorys regarding the issue with not having a lease, commission discussed letter and having the letter signed by all commissioners. Discussion had regarding similar issues with Colleen Chen. Jay M. moved to send the same letter to Colleen. Discussion had, Jay withdrew his motion.

Bills for Businesses- Wendy brought up the billing for businesses and requested a volunteer – Lyn and John volunteered

Hangar Inspections – Wendy brought up hangar inspections again and moving forward, Tim, Jay and John discussed scheduling. Also to bring fire chief- to the inspections

Website & Social Media – website has been updated and there is an ad for Vertical Ventures and some other updates. Facebook contract has been signed and will be launched imminently. Wendy asked if there was a way for Littleton to provide information about events beyond just link to the Chamber as the Chamber events are not necessarily attractive to tourists. Lyn has a meeting tomorrow and will bring it up.

National Guard Update – Wendy and Jay met with Warren Perry, Deputy Adjutant General, as well as two other members of the Guard. Was a positive meeting, there are issues that need to be investigated

on both ends. The Guard reps agreed that they would circle back with us in 30 days. Nothing has been decided or agreed to but are working on a way to move forward.

Ground Transportation – Dave Ernsberger spoke with Enterprise, the ride share is not really going to work up here and doesn't believe that they have moved forward at all with an alternate way to assist but they are working on it, Dave's Taxi is interested in helping provide a solution, and they are putting together a document which includes the costs for services

Circular Ad – discussion had about how the ad is going to get done, Tim, Wendy and Tim's marketing guy – Karl Stone will work on the ad, ad was previously approved to expend up to \$700

Other – Posted NOTAMS regarding closing taxiway C, and obstructing of lights, Jim will review NOTAMS, asked about the kiosk- Lyn advised still not working will follow up again, Jay M. will follow up on the electric service for AWOS

Meeting adjourned